

**AGENDA**  
**PUBLIC PROTECTION POLICY DEVELOPMENT**  
**AND REVIEW PANEL**

**Date:** Tuesday, 17 January 2017

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor M J Ford, JP (Chairman)

Councillor Mrs T L Ellis (Vice-Chairman)

Councillors F Birkett  
K A Barton  
Mrs P M Bryant  
J M Englefield  
Mrs K K Trott

**Deputies:** Mrs M Brady

P J Davies



**1. Apologies for Absence**

**2. Minutes (Pages 5 - 8)**

To confirm as a correct record the minutes of the meeting of the Public Protection Policy Development and Review Panel held on 15 November 2016.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Police Crime Panel Update**

To receive a verbal update by the Executive Member for Public Protection on the Police Crime Panel.

**7. Traffic Management Report (Pages 9 - 30)**

To consider a report by the Head of Parking and Enforcement on Traffic Management.

**8. Petition - Remove the Newgate 4 Horses**

To consider a petition entitled "Remove the Newgate 4 Horses". This petition is demanding the removal of neglected horses from land in Newgate Lane.

**9. Emergency Planning Update (Pages 31 - 38)**

To receive a report from the Head of Parking and Enforcement on Emergency Planning.

**10. Preliminary review of the Public Protection Work Programme for 2016/17 & preliminary draft Work Programme for 2017/18 (Pages 39 - 44)**

To consider a report by the Director of Planning and Regulation, which gives a preliminary review of the Panel's Work Programme for 2016/17 and the draft Work Programme for 2017/18.

P GRIMWOOD  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
9 January 2017

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Public Protection Policy Development and Review Panel

(to be confirmed at the next meeting)

**Date:** Tuesday, 15 November 2016

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

M J Ford, JP (Chairman)

**Councillors:** K A Barton, F Birkett, Mrs P M Bryant, P J Davies (deputising for Mrs T L Ellis), J M Englefield and Mrs K K Trott

**Also Present:** Councillor T Cartwright, MBE, Executive Member for Public Protection (Items 7 and 8)



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mrs T L Ellis.

**2. MINUTES**

It was AGREED that the minutes of the Public Protection Policy Development and Review Panel held on 26 July 2016 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. PRESENTATION BY HAMPSHIRE POLICE**

The Chairman welcomed Chief Inspector Sharon Woolrich from Hampshire Constabulary to the meeting to provide the Panel with an overview of policing in the Fareham District.

Chief Inspector Woolrich reported that the Constabulary has recently appointed Olivia Pinkney as the Chief Constable and Sara Glen as Deputy Chief Constable. They will be working alongside Michael Lane, the new Police & Crime Commissioner, to address strategic aims across the County.

The Fareham Neighbourhood Policing Team is seen as a strength of the force and will continue to work alongside the Response and Control Team looking at issues affecting the area. Chief Inspector Woolrich highlighted the following key points:

As a result of a sharp increase in the number of Town Centre street drinkers in recent years, a District priority this year has been to tackle issues relating to their anti-social behaviour. Additional resourcing has been provided to enable 4 officers to patrol the Town Centre to deal with the street drinkers, many of whom can be violent and all of whom are considered to be vulnerable. Following the use of community behaviour notices, safeguarding procedures and on-going support provided to the street drinkers, crime levels have reduced by 50%. This is the best position for some time and the additional police powers created by the recently approved Public Spaces Protection Order will be a further positive step towards tackling this District priority.

The level of marine theft in the District is high, with 38 incidents reported since the end of July. Crimes generally relate to the theft of small vessels in order to gain access to larger vessels moored around the coastline where further thefts then take place. This type of crime is difficult to tackle as sea based resources are limited, however Marine Units assist wherever possible and the media is also very useful in publicising the problem and raising public awareness of it.

There have been four distinct series of burglaries across the District over the year. Three have resulted in arrests and whilst one case is still open, incidents in that area have now ceased.

This year's Crime Standards inspection focussed on tackling issues affecting the most vulnerable. As a result, Fareham is deemed to be the best District in the Force. The Partnership Action Group and the collaborative working relationship with Fareham Borough Council were commended.

It was AGREED that Chief Inspector Woolrich be thanked for her report.

## **7. POLICE CRIME PANEL UPDATE**

Councillor Cartwright, the Executive Member for Public Protection, provided the Panel with a verbal update on the Hampshire Police and Crime Panel.

The Executive Member reported that the Police and Crime Panel met on the 7 October 2016. This was the first meeting with the new Police Crime Commissioner, Michael Lane. Items on the agenda included the draft Police and Crime Plan, the Annual Report, the Quarterly Complaints Report, Membership of Working Groups and Financial Monitoring.

The draft Police and Crime Plan covers the new Commissioner's Vision, Mission and Priorities and is available to view on the Hampshire Police & Crime Panel's website. A Delivery Plan explaining how objectives will be achieved will be produced shortly and should hopefully be available at the next meeting.

The Executive Member also informed the Panel that the term of office of the Police & Crime Commissioner's Chief Executive has ended and a replacement will need to be recruited.

It was AGREED that the Executive Member for Public Protection be thanked for providing his verbal update.

## **8. ANNUAL HEALTH AND SAFETY PERFORMANCE 2015/16**

The Panel received a report from the Head of Environmental Health on the Council's Annual Health and Safety Performance 2015/16.

At the invitation of the Chairman, Councillor Cartwright, the Executive Member for Public Protection, addressed the Panel on this item.

Members enquired whether Council tenants are advised if their property contains asbestos. The Head of Environmental Health advised that he was unsure but would discuss this with the Head of Housing, Revenues and Benefits.

It was AGREED that the Public Protection Policy Development and Review Panel notes:-

- (a) the work undertaken by all concerned to maintain health & safety standards during 2015/16; and
- (b) that the Council, as an employer, continues to achieve a standard of health and safety management within its activities that meets statutory requirements.

**9. PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME 2016/17**

The Panel considered a report by the Director of Planning and Regulation on the Panel's Work Programme for 2016/17.

It was AGREED that the Panel:-

- (a) confirms that programme of items as set out in Appendix A;
- (b) notes the progress on actions since the last meeting as set out in Appendix B; and
- (c) notes the Public Protection Executive Portfolio Work Programme for 2016/17 as set out in Appendix C.

(The meeting started at 6.00 pm  
and ended at 7.32 pm).



# FAREHAM

BOROUGH COUNCIL

## Report to Public Protection Policy Development and Review Panel

**Date**                    17 January 2017

**Report of:**            Head of Parking and Enforcement

**Subject:**                TRAFFIC MANAGEMENT REPORT – 2017/18

### SUMMARY

The Council's Executive agreed the 2016/17 Traffic Management Programme on 1st February 2016. This report updates Members on progress on the 2016/17 Traffic Management Programme, and informs Members of the general work undertaken by the Traffic Management Team.

### RECOMMENDATION

Members are asked to:-

- (a) note the progress on the current Traffic Management Programme in Appendices A to D and;
- (b) recommend to the Executive that this work, including progress on Traffic Regulation Orders and the work undertaken on the deployment of the Speed Limit Reminder signs, be noted.

## **INTRODUCTION**

1. Traffic Management is undertaken on behalf of Hampshire County Council (HCC) through an Agency Agreement. An annual allocation of funding is provided for administration of the Agency Agreement and to fund the introduction of Traffic Regulation Orders (TROs) and associated signs and lines.
2. This report is presented to the Panel in order to provide an update on the progress of the current programme and seeks comment on the proposed way forward for the introduction of any new TRO's for 2017/18, before being recommended to the Executive. The current programme was last reported to and agreed by the Executive on 1<sup>st</sup> February 2016.
3. The total allocation from HCC for 2016/17 for implementing TROs, including a small amount for the introduction of new signing and lining to address minor traffic management issues and the marking of disabled driver bays, was £15,500, a further £4000 is provided for advertising TRO's. The Council has received notification that funding for the Traffic Management team will be reducing significantly for 2017/18 and 2018/19, this is further addressed under funding and resources.

## **TRAFFIC REGULATION ORDERS**

4. The TRO Programme is a programme of investigations that are likely to result in the introduction of a legally enforceable TRO. Requests are received from many sources asking for the provision of restrictions, every one of which requires statutory consultation procedures including press advertisements and site notices. Without these processes, it would not be possible to provide the enforcement required after the order is introduced.
5. Where it is deemed necessary (at the discretion of the Traffic and Design Manager in consultation with the Head of Parking and Enforcement), a letter drop is carried out to all directly affected frontages where a TRO is proposed. This is done where a proposal is likely to be contentious, and where the scheme is likely to be modified if there are significant objections. This type of consultation is therefore less likely to take place where, for example, the proposal is a small scheme to provide something like or nothing more than junction protection for safety reasons.

## **FUNDING AND RESOURCES**

6. In addition to the funding allocation from HCC as mentioned in paragraph 3, further TROs are at times required to be introduced as part of new developments or other highway schemes such as for casualty reduction. These TROs are funded separately, either by the developer or directly from the individual scheme budget and are scheduled in Appendix B Table 5.
7. The works and advertising costs for the introduction of a typical TRO involving double yellow lines are in the region of £1,500, as these do not require signing. Costs for single yellow line orders, limited waiting orders or speed limits will be more due to the regulatory signing requirements, particularly if there is a need for the signing to be illuminated.

8. Based on previous resource and funding levels, around 15 sites can be considered for implementation in each year; these are generally referred to as comprising the "internal programme". The amount which can be processed depends on the "external" programme, which is made up of those requests that come in from and are funded by HCC and developers.
9. Fareham Borough Council currently receives £88,700 a year from the County Council, towards employment costs, line marking, legal fees and advertising costs. Taking into account all other costs associated with delivering this service, (not including internal recharges), the Borough Council currently subsidises the cost of delivering this County Council service by an additional £6,000 per annum.
10. As part of a wide ranging efficiency plan, Hampshire County Council has proposed significant changes to the amount of funding it will provide to Fareham Borough Council to deliver this County Council service in the future. This will reduce the County Council funding element by up to 60%, which could result in Fareham Borough Council's subsidy increasing to approximately £59,200 per annum by 2018/19.
11. Given the scale of the potential reduction in County Council funding and the implications on Fareham Borough Council's budget, the Executive at its meeting on 5 December 2016 resolved to terminate the agency agreement with Hampshire County Council. The implementation of the Executive decision was temporarily suspended following the formal notification of the item being called-in. In accordance with the Council's Constitutional arrangements, the decision was reviewed by the Scrutiny Board on 22 December and following a detailed debate, the decision made by the Executive was accepted and can now be implemented. The timing of the termination has yet to be agreed and will be determined following discussions between the appropriate officers from FBC and Hampshire County Council. In the event that the agreement continues for a limited period in 2017-18, a suitable programme will be devised for Executive approval in the normal way.

#### **PRIORITISATION OF TROs**

12. Schemes are prioritised based on the criteria previously agreed by the Executive. The prioritisation criteria are set out at the end of Appendix A. Low priority sites that meet few of the criteria are unlikely to justify action in future unless circumstances change.
13. Externally funded TROs do not require prioritisation as they are deemed necessary as part of a particular scheme or development. These TROs are progressed as and when required throughout the year.
14. Where there is a requirement for any changes to be made following a review of an implemented TRO, a report will be provided to the Executive portfolio holder.

#### **REVIEW OF THE 2016/17 PROGRAMME**

15. The progress of the TROs investigated in 2016/17 is shown in Table 1 Appendix A. Alongside those schemes, as agreed by the Executive on 1st February 2016, there have been additional externally funded Orders. These additional Orders are shown as 'Externally Funded' TROs in Table 2 Appendix B.

16. Members will note from Table 1 Appendix A that all of the TROs programmed to be investigated have been either implemented or are progressing towards implementation. Where there has been a delay, the reason is also detailed within the Appendix. Any scheme that is not completed in this current financial year will be carried over into the 2017/18 programme.

### **TRAFFIC REGULATION ORDERS – 2017/18 PROGRAMME**

17. As previously indicated under Funding and Resources, it was recommended by the Executive has resolved to hand back the Traffic Management function to HCC. As we do not yet know the final time scales for this function to cease for Fareham Borough Council, there will be no Traffic Management Programme put forward for 2017/18 at this stage.
18. However in more recent years the Executive Portfolio Holder for Public Protection has been given delegated authority, in conjunction with the Director of Operations, and in consultation with Ward Members, to manage the list of requests for TROs. This has allowed particularly pressing items to be progressed at shorter notice, and also for long standing items to be removed where investigations have shown the need to have diminished. This method of progressing TROs has proved to be very successful.
19. It is therefore recommended that management of the TRO request list could work best by progressing all items at the discretion of the Executive Member in conjunction with the Director of Operations, until such time as the function is handed back to HCC.

### **TEMPORARY TRAFFIC REGULATION ORDERS**

20. Temporary road closures and diversions for road works, including works carried out by public utility companies, are processed by the Borough Council. The temporary closures are processed on request and include closures requiring an Order, those dealt with by site notices and also emergency closures. The cost of these Orders is recharged to the applicant. A total of 52 requests for temporary traffic orders have so far been progressed this calendar year (2016). This is fewer than the figure at this time last year (71), but this is because those requested by Hampshire County Council now tend to arrive in batches rather than individually, and each batch has only been counted as a single application.
21. Hampshire County Council has informed all local authorities in Hampshire that it will be taking on this function from 1<sup>st</sup> April 2017.

### **SPEED LIMIT REMINDER SIGNS**

22. Fareham Council has 12 Speed Limit Reminder (SLR) signs. These flash the speed limit (either 30 or 40), and are activated when a vehicle exceeds the set speed limit. These have now been in use since September 2010, and their deployment continues to be welcomed by Members and the general public. FBC initially had 6 SLR's however a further six SLRs have been provided by Hampshire County Council, following completion of the temporary programme of their use in

the Yew Tree Drive area.

23. The SLR's will still be deployed by FBC staff when the Traffic Management function passes back to HCC. Discussions are taking place to look at which service is best placed to continue the deployment of these SLR's.
24. There is also a Community Speedwatch programme operated by the Police in most parts of the Borough, which involves members of the public using radar speed guns to measure vehicle speeds. Excessive speeds can be followed up by a police letter warning that their details have been noted.
25. The SLR programme is developed with information from the Police, HCC, local Members and local residents. The locations of sites are shown at Appendix C. In respect of many locations comments have been made that traffic speeds have reduced, and their further use has been requested.
26. The SLR programme can be supplemented by the use of Speed Data Recorders (SDRs), which enable traffic volume and speed data to be recorded (SLRs don't record data, they only flash the speed limit). If a major speeding problem is identified, further consultation with the Police and HCC would be undertaken to attempt to resolve the problem. However, for the majority of surveys undertaken, vehicle speeds have been at a level that does not require intervention through police speed enforcement or traffic calming.

## **RISK ASSESSMENT**

27. There are currently no risks associated with this report.

## **CONCLUSION**

28. This report reviews the progress of the 2016/17 programme of Traffic Regulation Orders and notes the deployments of Speed Limit Reminder signs, as shown in Appendices A to D.
29. The Panel is asked to note this before it is recommended to the Executive for approval.
30. The Panel is requested to recommend to the Executive that until the Traffic Management function passes back to HCC, the Executive Member for Public Protection and Director of Operations continues to make decisions on which TRO's to implement, in the absence of a full Traffic Management Programme for 2017/18.

## **Appendices:**

- [Appendix A:](#) Review of Traffic Regulation Orders and Proposed Programme
- [Appendix B:](#) Externally Funded Traffic Regulation Orders
- [Appendix C:](#) Speed Limit Reminder Signs Programme
- [Appendix D:](#) Traffic Regulation Order Flowchart

**Background Papers:**

None

**Reference Papers:**

None

**Enquiries:**

For further information on this report please contact Kevin Wright (Ext 4359)

## REVIEW OF TRAFFIC REGULATION ORDERS

TABLE 1: UPDATE ON TRAFFIC REGULATION ORDER PROGRAMME 2016/17

	SITE	REQUESTED BY	DESCRIPTION & JUSTIFICATION	Accidents	C'munity/Police	Sight Lines	Congestion	Obstruction	Duration	Highway Code	Environmental	Economic	PROGRESS
	<b>Schemes carried over from 2015/16 Programme</b>												
1	Portsvie Avenue	Residents and Ward Member	Obstructive parking at junctions		✓	✓		✓		✓			<b>Completed</b>
2	Shorewood Close	Police and residents	Obstructive parking at junctions		✓	✓		✓		✓			<b>Completed</b>
3	Marks Tey Road	Residents and Ward Member	Various parking concerns		✓	✓		✓	✓	✓			<b>Completed</b>
4	Barbican Mews	Residents	Long standing parking concerns		✓		✓	✓		✓			<b>Completed</b>
5	Sartoris Close	Ward Member	Hazardous parking in junction area		✓	✓			✓	✓			<b>Completed</b>
6	Havelock Road review	Ward Member	Refinement of recently introduced restrictions										<b>Completed</b>
7	Harper Way taxi drop off	FBC and Taxi Association	Provide drop area to reduce conflicts in West Street										<b>Completed</b>
8	Old Swanwick Lane	Police and residents	Hazardous parking at junction with Tollgate Road		✓	✓			✓	✓			<b>Completed</b>
9	Brigantine Road	Ward Member	Hazardous parking at junction with Dibles Road		✓	✓			✓	✓			<b>Completed</b>
10	Victoria Close	Ward Member	Obstruction of vehicular accesses		✓	✓							<b>Completed</b>
11	Newtown Road	Ward Member	Remove outdated restrictions to aid parking for residents										<b>Completed</b>

	SITE	REQUESTED BY	DESCRIPTION & JUSTIFICATION	Accidents	C'munity/Police	Sight Lines	Congestion	Obstruction	Duration	Highway Code	Environmental	Economic	PROGRESS
	<b>Current 2016/17 Programme</b>												
1	Hollybrook Gardens	Residents	Hazardous parking around j/w Locks Road, also within cul de sac		✓	✓			✓	✓			Consultations underway
2	Crofton Lane (Hill Head)	Ward Member	Congestion around local shops		✓			✓	✓			✓	Situation resolved without need for TRO
3	The Croft (Stubbington)	Ward Member	Parking particularly at junction area		✓	✓		✓		✓			<b>Completed</b>
4	West Street disabled bus bay	FBC officers	Replacement of under-used disabled bus bay with double yellow lining		✓							✓	<b>Completed</b>
5	Bath Lane car park access road	FBC officers	Provision of double yellow lines to prevent obstruction of access road		✓			✓				✓	<b>Completed</b>
6	Highlands Road lay-by	Residents	Provision of 2 hour limited waiting to prevent long term parking					✓	✓				<b>Completed</b>
7	Primate Road	Residents	Provision of passing areas to reduce congestion at school times			✓	✓	✓		✓			<b>Completed</b>
8	Seamead	Residents	Removal of parking in mouth of junction		✓	✓		✓		✓			<b>Completed</b>
9	Green Road (Stubbington)	Residents and Ward Member	Removal of parking in mouth of junction		✓	✓		✓		✓			<b>Completed</b>
10	Anjou Crescent	Residents and Ward Member	Provision of limited waiting areas to reduce long stay parking		✓				✓			✓	Abandoned due to objections
11	Funtley Road	Residents and Ward Member	Remove parking in junction area		✓	✓				✓			<b>Completed</b>
12	Wickham Road review	Residents and Ward Member	Remove parking at vehicular entrances		✓	✓				✓			<b>Completed</b>
13	West Street bus bay (Trinity Street)	FBC officers	Change use of redundant bus lay by to permit use for loading (by goods vehicles) for local shops		✓							✓	Awaiting implementation



	SITE	REQUESTED BY	DESCRIPTION & JUSTIFICATION	Accidents	C'munity/Police	Sight Lines	Congestion	Obstruction	Duration	Highway Code	Environmental	Economic	PROGRESS
14	Park Lane (Fareham)	Residents and Ward Member	Remove parking which leads to obstructions and safety hazards				✓	✓		✓			Awaiting implementation
15	High Street res pkg	Residents	Allow permit holders to park without restriction in the end on parking area						✓			✓	Awaiting implementation
16	Harper Way taxi rank	FBC officers	Formalise the TRO for the taxi rank		✓				✓			✓	Awaiting implementation
17	West Street (opp Quay Street)	FBC officers	Remove parking (loading) in junction area		✓			✓		✓			Awaiting implementation
18	Coach Hill	Residents and Ward Member	Remove parking from junction areas		✓	✓				✓			Consultations underway
19	Allotment Road	School and Ward Member	Replace redundant bus parking area with facility for dropping off and picking up only		✓			✓	✓				Consultations underway
20	West Street S/R	Residents and Ward Member	Remove parking from junction areas		✓	✓				✓			Consultations underway
21	Maylings Farm Road	Residents and Ward Member	Remove parking from junction area		✓	✓				✓			Consultations underway
22	Barbican Mews	Residents and Ward Member	Remove parking from narrowing feature and sharp bend in road		✓	✓				✓			Consultations underway
23	Green Lane (Warsash)	Ward Member	Remove parking from junction area		✓	✓				✓			Consultations underway

**Note :** Items 4-23 (above) were introduced into the TM programme under delegated authority to Executive Member for Public Protection, in consultation with the Director of Operations.

**KEY**

✓ Item meets this criterion

### **Prioritisation Criteria**

- Accidents - Accidents involving personal injury have been recorded
- Community / Police - Item requested by community representatives e.g. Ward Members or Police
- Sight lines - Driving visibility compromised, e.g. by parking close to junctions
- Congestion - Reduction in congestion could result from TRO measures
- Obstruction - Parking causes problems for access by large essential vehicles e.g. dustcart, fire engine, buses
- Duration - Length of time when problem occurs, e.g. school parking is short duration and would not qualify
- Highway Code - Parking taking place contrary to recommendations of The Highway Code
- Environmental - Measures likely to improve environment, e.g. to combat parking in environmentally sensitive areas
- Economic - Measures likely to improve local economy, e.g. improve parking turnover outside shops

TABLE 2: EXTERNALLY FUNDED TRAFFIC REGULATION ORDERS

UPDATE ON TRO'S LISTED IN NOVEMBER 2016 REPORT			
	SITE	DESCRIPTION & JUSTIFICATION	STATUS
1	Catisfield Lane	Waiting restrictions in respect of housing development	Consultations underway
2	South Street, Titchfield	Experimental scheme to alleviate bus access issues	<b>Completed</b>
3	Fielder Drive	Waiting restrictions wanted in industrial area	<b>Completed</b>

SCHEMES INTRODUCED TO PROGRAMME SINCE NOVEMBER 2016 REPORT			
	SITE	DESCRIPTION & JUSTIFICATION	STATUS
1	Linden Lea	Waiting restrictions in association with opening of convenience store	<b>Completed</b>
2	Titchfield Square	Waiting restrictions and car park re-marking following surveys by Planning Dept.	<b>Completed</b>
3	Serpentine Road	Removal of residents parking bay due to new off road parking	<b>Completed</b>
4	Coal Park Lane	Waiting restrictions as part of carriageway restructuring	HCC no longer want a TRO here
5	St Christopher Avenue	Waiting restrictions in association with new housing	<b>Completed</b>
6	Southampton Road	Waiting restrictions in association with opening of hot food outlet	<b>Completed</b>
7	Locks Road	Waiting restrictions in association with new housing	Consultations underway
8	Swanwick Lane	Waiting restrictions as part of Swanwick Lane traffic calming	Consultations underway
9	Southampton Hill	Waiting restrictions as part of A27 major works	Consultations underway



## SITE RECORD OF SPEED LIMIT REMINDER (SLR) SIGNS

## SLR DEPLOYMENT (FROM JAN. 2014)

CAT Area & Requested SLR Site	REQUESTED BY	DATE DEPLOYED
<b>Portchester</b>		
Castle Street (Southbound o/s no.50)	Ward Member	18 Dec 13 to 23 Jan 14
Shearwater Avenue (traffic coming in)	Resident	23 Jan 14
Hill Road, northbound (both direction, north of Nyewood)	Resident	14 Mar 14
Hill Road, southbound (both direction, north of Nyewood)	Resident	14 Mar 14
Hatherley Crescent (l/c o/s no. 38 and 52) (SDR)	Resident	17 Apr 14
Hill Road (near 73 - both direction)(Northbound)	Resident	11 Jul 14
White Hart Lane Junction with Seaway Grove - Westbound	Ward Member	14 Aug 14
Allenby Grove (o/s no.21 - westbound towards Clive Grove)	TM team	28 Aug 14
White Hart Lane Junction with Seaway Grove - Eastbound	Ward Member	28 Aug 14
Westlands Grove (between White Hart Ln/Central Rd roundabout) (northbound)	Ward Member	06 Nov 14
Leith Avenue (half way - westbound traffic (coming from Paulsgrove)	Ward Member	21 Nov 14
Hill Road (northbound-between Portsvie Ave and Hill View Rd)	Resident	3 Nov 14
Hill Road (southbound-between Nyewood Ave and Portchester Heights)	Resident	21 Jan 15
Hill Road (both directions - near no. 60) Northbound	Resident	18 Feb 15
Hill Road (both directions - near no. 60) Southbound	Resident	5 Mar 15
Westlands Grove (between White Hart Ln/Central Rd roundabout) (southbound)	Ward Member	19 Mar 15
Dore Avenue (facing north so the cars see it going south, just before jute close)	Resident	1 Apr 15
Downend Road (southbound, towards A27 - L/C no. 8)	Ward Member	16 Apr 15
Downend Road (towards A27 - L/C no. 8) Northbound	Ward Member	29 Apr 15
Cornaway Lane (L/C outside no.51 - northbound from WHL)	Resident	10 Jun 15
Cornaway Lane (L/C outside no.51 - southbound)	Resident	30 Jun 15
Leith Avenue (jct with Pentland Rise) Eastbound	TM team	20 Jan 16
Linden Lea	TM team	10 Mar 16

<b>CAT Area &amp; Requested SLR Site</b>	<b>REQUESTED BY</b>	<b>DATE DEPLOYED</b>
Leith Avenue (jct with Pentland Rise) Westbound	TM team	19 Feb 16
Dore Avenue – Eastbound (at the top where the green open space is)	Ward Member	15 Apr 16
Down End Road (traffic heading north)	Ward Member	20 May 16
Heritage Gardens (just before bend by No.2)	Resident	29 Jul 16
Castle Street (southbound – near school sign before bend)(O/S No.44A)	Cllr Price	14 Sep 16
White Hart Lane (Westbound- towards Cornaway Ln) (between fish&chips and School)	Ward Member	5 Oct 16
White Hart Lane (Eastbound- towards Castle Street) (between fish&chips and School)	Resident	2 Nov 16
<b>Fareham</b>		
Osborne Road	Resident	27 Feb 14
Kiln Road (Westbound - near no's51/53)	Ward Member	17 Apr 14
Kiln Road (Eastbound - near no's51/53)	Ward Member	17 Apr 14
Longmynd Drive (midway, for eastbound traffic)	Ward Member	17 Apr 14
Salterns Lane	TM team	1 May 14
Park Lane (opposite Leisure Centre)	Ward Member	1 May 14
Arundel Drive (outside shops)	Resident	1 May 14
Wickham Road (Northbound Traffic)	Ward Member	15 May 14
Wickham Road (Southbound Traffic)	Ward Member	15 May 14
A27 The Avenue (past traffic lights Bishopsfield Road/Veryan jct)	Ward Member	30 May 14
Blackbrook Road (past Abbots Way - towards Highlands Rd)	Ward Member	30 May 14
Hillson Drive (Southbound direction along straight stretch)	Resident	11 July 14
Broadcut (near Bosch Diesel Centre, Fareham Car Centre.	Resident	14 Aug 14
Kiln Road (Westbound - near no's51/53)	Ward Member	28 Aug 14
Park Lane (northbound, near school crossing)	Ward Member	12 Sep 14
Kiln Road (Eastbound - near no's51/53)	Ward Member	12 Sep 14
Gudge Heath Lane (south of Brook Farm Ave )	Resident	12 Sep 14
Park Lane (southbound, before school crossing)	Ward Member	25 Sep 14
Locks Road (southbound Traffic near The Mulberry Bush)	Resident	25 Sep 14
Gudge Heath Lane	Resident	25 Sep 14

CAT Area & Requested SLR Site	REQUESTED BY	DATE DEPLOYED
(northbound)		
Lambourn Close	Resident	09 Oct 14
Peak Lane (southbound)	Ward Member	09 Oct 14
Highlands Road northbound	Ward Member	23 Oct 14
Heath Road (L/C No.10travelling in the Lockwood Road direction) (Westbound)	Resident	23 Oct 14
Blackbrook Road (Eastbound (GHL) midway by Anjou)	Resident	23 Oct 14
Highlands Road southbound	Ward Member	6 Nov 14
St Michaels Grove (both directions - half way) Westbound	Resident	6 Nov 14
Blackbrook Road (Westbound (HR) midway by Anjou)	Resident	6 Nov 14
The Avenue (Highlands Road to Redlands Lane)	Ward Member	21 Nov 14
Redlands Lane (southbound - opposite St Michaels Gr.)	Resident	3 Dec 14
St Michaels Grove (both directions - half way) Eastbound	Resident	21 Nov 14
Bishopsfield Road (northbound - half way)	Resident	3 Dec 14

Redlands Lane (northbound - opposite St Michaels Gr.)	Resident	21 Jan 15
Bishopsfield Road (southbound - half way)	Resident	21 Jan 15
Mill Road (towards Redlands Lane)	Resident	18 Feb 15
Mill Road (towards Gosport Road)	Resident	5 Mar 15
Gudge Heath Lane (northbound - o/s nos 129 and 124)	Resident	19 Mar 15
Funtley Road (both directions - nr no.100) Westbound	Resident	16 Apr 15
Funtley Road (both directions - nr no.100) Eastbound	Resident	29 Apr 15
Old Turnpike (near no.34 - southbound direction)	Resident	13 May 15
Gudge Heath Lane (southbound - L/C opp 128)	Resident	28 May 15
Old Turnpike (near no.34 - northbound direction)	Resident	28 May 15
Funtley Road (between The Waters and Lakeside junction) both directions	Ward Member	10 Jun 15
Wickham Road (northbound - on L/C immediately north of Giles Close)	TM team	30 Jun 15
Wickham Road (southbound - L/C north of The Parkway sign)	TM team	15 Jul 15
Funtley Road (between The Waters and Lakeside junction) both directions	Ward Member	30 Jun 15
Funtley Road (near entrance to Roebuck Ave) both direction	Ward Member	30 Jun 015
Mill Road	TM team	15 Jul 15

(Eastbound)		
Stow Crescent (just before bend - on l/c no.7)	Resident	15 Jul 15
Bishopsfield Road - Southbound (first L/C to the south of Butser Close)	TM Team	10 Mar 16
Old Turnpike (both directions, at fastest point) Northbound	TM Team	10 Mar 16
Blackbrook Road (between Meadow Bank and Anjou Crescent) Eastbound	TM Team	10 Mar16
Mill Road (westbound)	TM Team	15 Apr 16
Mill Road (Eastbound)	TM Team	20 May 16
Stow Crescent (just before bend - on l/c no.7)(eastbound)	Resident	29 July 16
Highlands Road (Between Heather Gardens and Frost Hole Crescent, both directions)(outside 72A, Eastbound Traffic towards Kiln Rd)	HCC	14 Sep 16
Highlands Road Between Heather Gardens and Frost Hole Crescent - both direction	HCC	5 Oct 16
Maylings Farm Road (northbound) (both directions – near 30/32)	Ward Member	2 Nov 16
<b>Crofton</b>		
Mays Lane (both directions, north of Pembury Road)	Resident	23 Jan 14
Hill Head Road (towards Cliff Road - Westbound Traffic)	Resident	15 May 14
Hill Head Road ( Eastbound Traffic)	Resident	30 May 14
Mays Lane (o/s no.22, opp. The Croft - Southbound)	HCC	14 Aug 14
Nursery Lane (Northbound direction)	Resident	14 Aug 14
Cliff Road (just before the entrance to Sailing Club Car Park)	TM team	18 Feb 15
Stubbington Lane (opp. Mulberry Ave - towards village)	Resident	5 Mar 15
Stubbington Lane (opp. Mulberry Ave - towards Lee-on-Solent)	Resident	19 Mar 15
Cuckoo Lane (near 89 - both directions)	Police	1 Apr 15
Eric Road (westbound)	TM team	29 Apr 15
Eric Road (Eastbound)	TM team	13 May 15
Stubbington Lane (north of Bell Ln – northbound traffic)	Ward Member	15 Apr 16
Stubbington Lane (north of Bell Ln – northbound traffic)	Ward Member	02 May 16
Mays Lane (north of Pembury Road–Southbound traffic)	TM team	29 Jul 16
Burnt House Lane (100m south of school – Opp Pinewood Cl northbound Traffic towards Mays Lane)	TM team	14 Sep 16
Burnt House Lane (100m south of school – Opp Pinewood Cl southbound Traffic towards Stubb bypass)	TM team	5 Oct 16



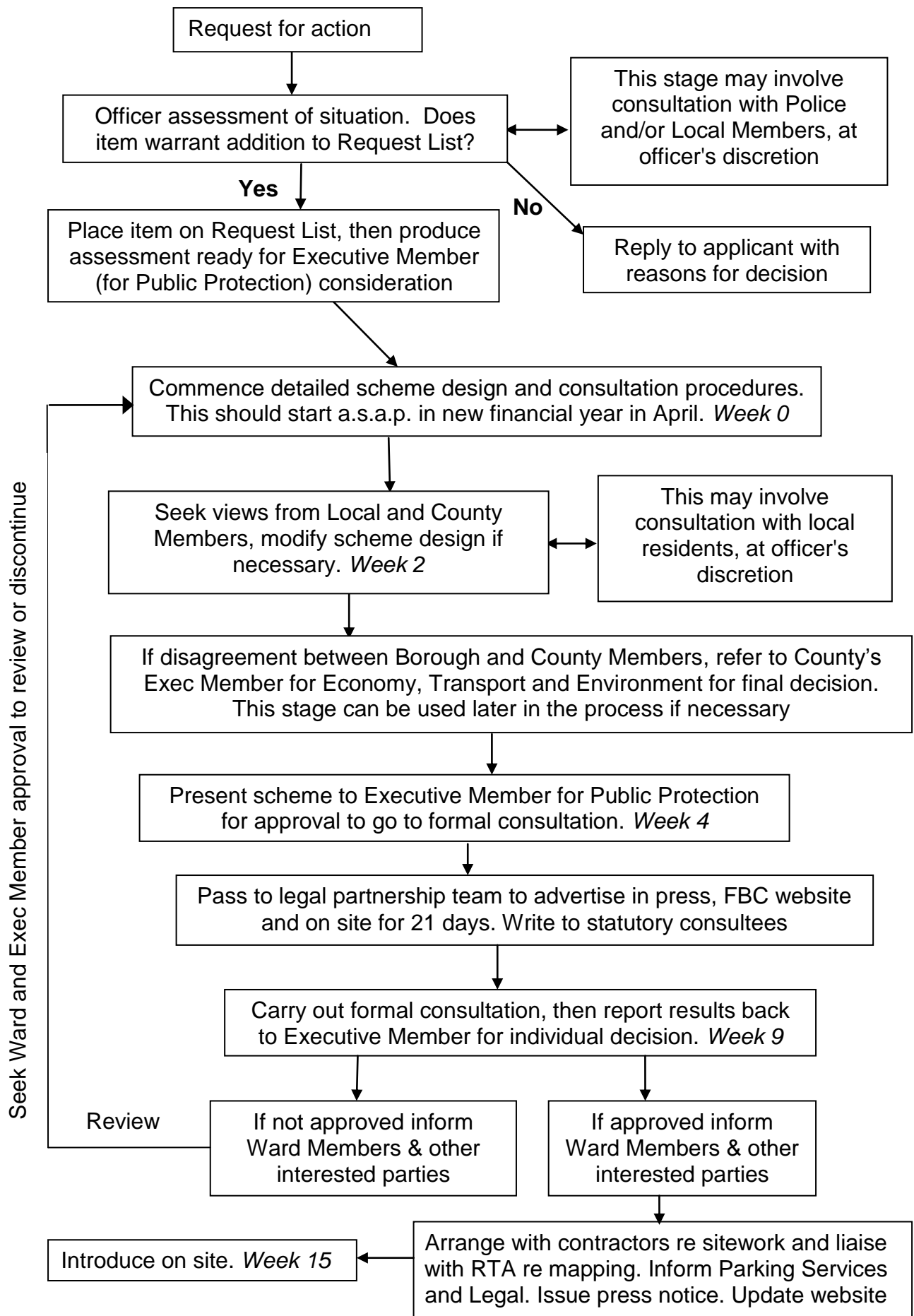
Windermere Avenue (southbound traffic, between Mays Lane and School)	TM team	2 Nov 16
<b>Titchfield</b>		
Primate Road	Ward Member	23 Jan 14
Prelate Way - westbound	Resident	17 Apr 14
St Margarets Lane (southbound o/s Priory Totart)	Ward Member	01 May 14
Lower Church Road (L/C near house no.15-towards longacres)	Ward Member	15 May 14
Rowan Way	Ward Member	30 May 14
Fishers Hill	HCC	30 May 14
Mays Lane (o/s no.22, opp. The Croft - Northbound)	HCC	28 Aug 14
Longacres (closest lamp column to Gillcrest)(towards Lower Church)(southbound)	TM team	12 Sep 14
Longacres (closest lamp column to Gillcrest)(northbound)	TM team	25 Sep 14
Longacres (use lamp column nos 11 and 12) North	Ward Member	21 Nov 14
Longacres (use lamp column nos 11 and 12) South	Ward Member	3 Dec 14
Prelate Way (Eastbound - towards Primate)	Ward Member	21 Jan 15
Prelate Way (Westbound - towards Hunts Pond Rd)	Ward Member	18 Feb 15
Coach Hill (near no.25 - eastbound)	TM team	1 Apr 15
Coach Hill (near no.25 - westbound)	TM team	16 Apr 15
Coach Hill (eastbound traffic - east of Garstons Close)	Resident	13 May 15
St Margarets Lane (southbound traffic)	HCC	28 May 15
Titchfield Road (past traffic light)	Resident	28 May 15
St Margarets Lane (northbound traffic)	HCC	10 Jun 15
Segensworth Road (both directions)	Ward Member	10 Jan 16
Segensworth Road (Southbound)	Ward Member	19 Feb 16
St Margarets Lane (northbound traffic)	Ward Member	15 Apr 16
St Margarets Lane (southbound traffic)	Ward Member	20 May 16
Longacres (on L/C no.17 facing towards Hunts Pond)	Ward Member	29 Jul 16
Prelate Way (Opp The Chase – Westbound Traffic towards Hunts Pond Road)	Police	14 Sep 16
Prelate Way (eastbound, just east of crossing)	Police	5 Oct 16
Hunts Pond Road (northbound, just south of Abshot Road) eastbound	Resident	2 Nov 16
<b>Western Wards</b>		
Abshot Road	Resident	27 Feb 14

(lower end of Abshot Rd)		
Osborne Road	Resident	27 Feb 14
Warsash Road (near 256 and Primary School)	HCC	23 Jan 14
Brook Lane (somewhere near 270, by Cold East entrance)	HCC	27 Mar 14
Church Road, westbound - o/s 35 (both direction - west of Lodge Rd as it goes into the dip) (to be repeated further along these straight stretches of road in a few months')	Ward Member	14 Mar 14
Church Road, eastbound - o/s 66 (both direction - west of Lodge Rd as it goes into the dip) (to be repeated further along these straight stretches of road in a few months')	Ward Member	14 Mar 14
Locks Road - northbound (both directions - midway between Centre Way and Warsash Road)	Ward Member	1 May 14
Locks Road - southbound (both directions - midway between Centre Way and Warsash Road)	Ward Member	15 May 14
Barnes Lane (between Holly Hill Lane and St Pauls Road - southbound Traffic)	Resident	11 Jul 14
Montefiore Drive (Southbound Traffic)	Resident	11 Aug 14
Holly Hill Lane Westbound (opp. Hillside Mews)	Ward Member	14 Aug 14
Holly Hill Lane Eastbound (opp. Hillside Mews)	Ward Member	28 Aug 14
Brook Lane (southbound Traffic - Greenaway Lane jct)	Resident	12 Sep 14
Brook Lane Northern section, between A27 and 1 <sup>st</sup> roundbt-Northbound)	HCC	25 Sep 14
A27 Bridge Road (between Allotment Rd and Barnes Lane - Eastbound Traffic)	Ward Member	9 Oct 14
Brook Lane (opp. Community Hospital - southbound)	Resident	9 Oct 14
Locks Road	Resident	9 Oct 14
A27 Bridge Road (between Allotment Rd and Barnes Lane - Westbound Traffic)	Ward Member	23 Oct 14
Heath Road (Westbound)	TM team	23 Oct 14
Heath Road (L/C No.10travelling in the Lockswood Road direction) (Eastbound)	Resident	06 Nov 14
Peters Road (westbound)	TM team	21 Nov 14
Peters Road (eastbound)	TM team	3 Dec 14
A27 Bridge Road (Westbound - by Bold Forrester Pub )	TM team	21 Jan 15
A27 Bridge Road (Eastbound - by Bold Forrester Pub )	TM team	18 Feb 15
Lockswood Road (south of Peters Road)	TM team	5 Mar 15
Coldeast Way	Resident	5 Mar 15

(away from traffic lights - southwest bound)		
Lockswood Road (south of Peters Road)	TM team	19 Mar 15
Coldeast Way (away from traffic lights - north bound)	Resident	19 Mar 15
A27 Bridge Road (by Allotment Road - towards Busledon)	TM team	1 Apr 15
A27 Bridge Road (by Allotment Road - towards Busledon)	TM team	16 Apr 15
Pitchponds Road, Warsash (near the green - westbound)	Resident	29 Apr 15
Pitchponds Road, Warsash (near the green - eastbound)	Resident	13 May 15
Osborne Road (before the bend by 73 - southbound)	Resident	15 Jul 15
A27 Bridge Road (both directions) by Allotment Road-West	Resident	20 Jan 16
Brook Lane (from roundabout to sorting office)	TM team	20 Jan 16
A27 Bridge Road by Allotment Road - Eastbound	Resident	19 Feb 16
Brook Lane (from roundabout to sorting office) Northbound	TM team	19 Feb 16
Barnes Lane Towards A27, by no.44	Resident	29 Jul 16
Brook Lane (on L/C 102 Opp No.41 – Southbound Traffic towards Warsash)	Resident	14 Sep 16
Warsash Road (near Oaklands Way – Westbound-L/C No.117)	Resident	5 Oct 16
Warsash Road (near Oaklands Way –Southeast bound-L/C No.117)	Resident	2 Nov 16



**Traffic Regulation Order - Flowchart**





# FAREHAM

## BOROUGH COUNCIL

### **Report to Public Protection Policy Development and Review Panel**

**Date**                    17 January 2017

**Report of:**            Head of Parking and Enforcement

**Subject:**                EMERGENCY PLANNING

#### **SUMMARY**

This report provides an update in respect of the work that has been undertaken by the Council to enable it to effectively respond to emergencies. It highlights the arrangements that are in place, the training and exercises that have been undertaken to test our emergency planning arrangements. The report is provided as a source of information and evidence to demonstrate that the Council are satisfying its responsibilities and duties under the requirements of the Civil Contingencies Act.

#### **RECOMMENDATION**

Members' views and comments are sought on the service that is provided prior to it being reported to the Executive as a record/update of the work that has been undertaken to enhance the Council's emergency response capability.

## **INTRODUCTION**

1. The Civil Contingencies Act (2004) has considerable implications for local authorities as it means that civil protection and resilience is now a statutory responsibility for all local authorities.
2. The Council has a recognised role in responding to emergency situations and supporting the emergency services and the Council's Emergency Plan sets out how it will respond, and support the emergency services, in the event of an emergency incident. This could include the setting up of a control centre to co-ordinate the Council's response, as well as the provision of rest centres. The Plan has been developed in association with Hampshire County Council's Emergency Planning Unit.

## **OBJECTIVES OF THE EMERGENCY PLANNING SERVICE**

3. The Council's objectives in delivering an emergency planning function are:
  - To protect and safeguard the local community and its environment;
  - To provide a call out, management and communication control system that will enable the Council to provide an effective response to an emergency;
  - To put measures in place that will assist in business continuity and service delivery in the event of an emergency.
  - To comply with the Statutory duties of a Category 1 Responder, as defined in the Civil Contingencies Act 2004.

## **BUSINESS CONTINUITY PLANNING AND EMERGENCY PLANNING**

4. The Act places specific duties upon the Council to demonstrate that it has robust arrangements in place to provide the assurance that is required for both Business Continuity and Emergency Planning.
5. The Council's responsibilities in respect of Business Continuity Planning are to ensure it has prepared plans in place as far as is reasonably possible in order to deliver its critical services/functions in the event of a disruption.
6. This report provides an update in respect of the Council's Emergency Planning arrangements and highlights the work that has been undertaken to date.

## **THE COUNCIL'S EMERGENCY PLANNING ARRANGEMENTS - UPDATE**

7. The Civil Contingencies Act (CCA) established a statutory framework for civil protection at the local level. This, together with accompanying guidance and regulations, sets out clear expectations and responsibilities for front line responders at the local level to ensure that they are prepared to deal effectively with the full range of emergencies from localised incidents through to catastrophic emergencies.



8. The CCA divides local responders into two categories under the Act; both Hampshire County Council and Fareham Council, together with all other local authorities in the country, are “Category 1 responders” (the same category as the Police and Fire and Rescue services fall into).
9. There is a statutory duty to comply with the requirements of the Civil Contingencies Act, regulations and guidance in order for the Council to be prepared to deal effectively with emergency situations.

Key duties are:

- Assess local risks and use this to inform emergency planning;
  - Put in place emergency plans;
  - Put in place business continuity management arrangements;
  - Put in place arrangements to make information available to the public about civil protection matters and maintain arrangements to warn, inform and advise the public in the event of an emergency;
  - Share information with other local responders to enhance co-ordination;
  - Co-operate with other local responders to enhance co-ordination and efficiency; and
  - Provide advice and assistance to businesses and voluntary organisations about business continuity management (Local Authorities only).
10. In addition, there is also a necessity to work with partner organisations as part of the Local Resilience Forum.
  11. All district Councils in Hampshire, other than Eastleigh Borough Council, have entered into a Service Level Agreement with Hampshire County Council to undertake some of these responsibilities, which enables the Council to meet its statutory duties.
  12. The Emergency Planning Service contributes to the corporate objective of making Fareham **a safe and healthy place to live and work**, which itself contributes to local people being confident that sound measures are in place to ensure the health and safety of people who live, work in or visit the Borough.
  13. The Council has, over recent years, undertaken a complete review of the emergency planning arrangements, involved more employees in the process and the roles that need to be undertaken on aspects of emergency planning and have introduced new procedures, plans and actions based on the needs of the Council and likely requests and demands that may be made of the Council in an emergency. These are continually being reviewed.

14. The Emergency Plan is reviewed annually. It is on the Council's intranet and all key personnel have hard copies. A fundamental review of the plan last took place in August 2015 and this meets the requirements of the CCA.
15. The Service Level Agreement (SLA) developed in conjunction with other Hampshire District Councils, where Hampshire County Council takes the lead, has been effective in enabling the Council to meet its emergency planning duties as required by the CCA. The agreements are reviewed on a three yearly basis and the current agreement took effect from 1 April 2015. The cost to the Council is £20,225 per year, this includes £886.00 per annum for the LRF secretariat function. Given the work undertaken on Emergency Planning in the Council and the level of support that has been obtained to date from the County through the SLA, it has to date delivered value for money in the improvements and enhancements that have been delivered. However it is important that this is kept under review.

### **HAMPSHIRE LOCAL RESILIENCE FORUM (LRF)**

16. Hampshire Local Resilience Forum (LRF), consists of representatives from emergency services, local authorities and any other organisations who would be involved in an emergency. The role of the LRF is to ensure that all of these organisations work together to prepare for, respond to and recover from emergencies. Fareham's Chief Executive represents all the district councils on this group.
17. The LRF is responsible for the development; maintenance and testing of plans and procedures for major emergencies and incidents to ensure all of the organisations are prepared to respond to a major incident in the county. This joined up approach helps to ensure the best possible service for people living in Hampshire and the effective delivery of the duties under the Civil Contingencies Act.
18. There is also an LRF Local Authority Group made up of the district council's emergency planning officers that meet with the County to ensure the service is being delivered in line with the SLA. In addition Fareham, Gosport, Havant, East Hants and the New Forest together with the unitary authority of Portsmouth City Council have developed a Southern sub group. This is facilitated and meets on a 6 monthly basis.
19. There is one dedicated HCC Emergency Planning Officer that works with the five district councils of the sub group. The fact that Portsmouth is part of the group lends itself to better co-ordination and integration of the emergency planning work. The group members work together to ensure consistency, exchange of information and to ensure performance of HCC against the standards within the SLA.

### **EMERGENCY CONTROL CENTRE (ECC)**

20. The Emergency Control Centre is located within the meeting rooms on floor 8 of

the civic offices. Exercises and testing of the Emergency Control Centre have taken place over the years as well as being set up to respond to real time incidents and have demonstrated that adequate arrangements are in place that would enable the Council to provide an effective response in an emergency.

21. The council depot at Broadcut can be used as an Emergency control centre should the civic offices become unavailable, a second exchange has been provided that in essence will allow the Council's 236100 number to be transferred and redirected from the Civic Offices to the Depot. This not only provides the added flexibility of using the Depot as part of the business continuity arrangements but also provides the required back-up as part of the emergency planning arrangements.

## **TRAINING**

22. Using the Fareham Borough Council Emergency Response Plan as the guiding document, all of the FBC staff who have emergency response roles listed in that plan have received a number of training sessions on their roles, such as Call Operator, Logger, Plotter, Supervisor. Training has also been run out to other specialist emergency response staff, such as Incident Liaison Officers, Environmental Health Officers and Housing Officers.
23. To maintain the level of preparedness required in order to respond to an emergency situation the Council has a continuous programme of training for everyone involved with emergency planning. This is delivered by the HCC Emergency Planning Officers through the Service Level Agreement the Council has in place with them.
24. More volunteers have also joined the existing team, these new volunteers have also had training in various roles.
25. Members' training sessions have also been held on Emergency Planning, including the role of Members. The next members training session to be held will be December 2016.

## **REST CENTRES**

26. In the event that an incident requires the evacuation of the local population, HCC has ensured that robust plans and procedures are in place to be able to support them, day or night. There are 6 Prepared Rest Centres in the Borough, Portchester Community Centre, Ferneham Hall, Fareham Leisure Centre, Crofton Community Centre, Locks Heath Community Centre and the new Holly Hill Leisure Centre. The staff of these centres have been trained in what their duties are, and how to react when their buildings are taken over during an incident. The rest centres have been risk assessed and an emergency equipment box is available in each centre. This is checked by HCC Emergency Planning Officers as part of their audits of the facilities.
27. During an incident much needed support would be required from the voluntary sector and, to aid this support, a Voluntary Sector Welfare Group has been established for the Fareham area.

28. The overall management of the Prepared Rest Centres is taken on by staff from HCC Adult and Children's Services (ASSIST). The ASSIST staff members in the FBC area have attended training sessions on the support and management of displaced persons.
29. Training for the HCC ASSIST team (Adult & Children's Services) is an ongoing process and is undertaken by HCC Emergency Planning Officers. With the current pressures on Hampshire County Council to cut back, the EPU's current list of ASSIST volunteers is continually being reviewed, as staff members leave or are relocated to other areas. The EPU are conducting a continual recruitment drive to ensure that the level of staffing required is maintained and is fit for purpose.

### **ANNUAL FBC EMERGENCY PLANNING EXERCISE**

30. This year's exercise was arranged and facilitated by the HCC Emergency Planning Unit. The aim of the exercise was to test the FBC Emergency Response Tactical Command and Control System, it also tested the councils recovery function, as this function is seen as fundamental part of getting those affected by an emergency back to normality as soon as possible, an emergency not only affects residents and businesses, it also affects visitors to the Borough. This exercise was a test of the decision and actions made within the Tactical Management Team, which then led to the recovery phase with the Chief Executives Management Team being tested on how best to recover from a major emergency within the Borough.
31. The scenario involved a HGV tanker crash into the railway bridge structure at the Delme roundabout, the tanker was carrying Bromine which had leaked, this meant that a 200M cordon was put around the crash site affecting all major roads into and out of the town centre, it also had a knock on effect on the M27 and the rail line which would have had to have been closed if this happened for real.
32. Hampshire County Council's Emergency Planning Unit conducted a de brief at the conclusion of the exercise and concluded that the aim of the exercise had been met and all officers involved in the exercise were more than capable of doing the job if there were a real incident. Like most exercises there may be recommendations and actions that would enhance our arrangements and these will be looked at and progressed once the final report is received.
33. Overall HCC were satisfied that Fareham Borough Council could provide an effective team to respond to a real incident.

### **RISK ASSESSMENT**

34. The testing and exercising of the plan and the training of those who have key roles to play is important in giving the reassurance that we can effectively respond to an emergency if required.
35. It is important the Council's Emergency Response Plan is regularly tested and the officers undertaking specific roles are provided with the necessary training to undertake their specific duties effectively.

## **FINANCIAL IMPLICATIONS**

36. The cost of this service can be met from existing budgets.

## **CONCLUSION**

37. Over the last 12 months the emergency response capability of Fareham Borough Council has been maintained. This has been achieved through the provision of a comprehensive training schedule put in place in conjunction with the HCC Emergency Planning Unit. This training and exercising is undertaken using the Council's Emergency Response Plan. The Plan and the arrangements and procedures are kept under review and these are covered by the regular training and exercising in order that we can be satisfied that our arrangements meet the Council's statutory responsibilities and that this is being delivered in accordance with the terms of the Service Level Agreement.
38. As in previous years the work undertaken by Council officers in conjunction with officers from HCC Emergency Planning Unit in reviewing and developing arrangements in order to provide an effective response to an emergency, together with the comprehensive training that has been supplied has provided a solid base, from which the Council will be more than capable of responding to any incident.
39. The programme of continued training, exercising and reviewing our arrangements will be maintained in order to maintain the standard of response at a good level.

### **Background Papers:**

None

### **Reference Papers:**

None

### **Enquiries:**

For further information on this report please contact Kevin Wright (Ext 4359 )



# FAREHAM

## BOROUGH COUNCIL

### **Report to Public Protection Policy Development and Review Panel**

**Date** 17 January 2017

**Report of:** Director of Planning and Regulation

**Subject:** PRELIMINARY REVIEW OF WORK PROGRAMME 2016/17 AND DRAFT WORK PROGRAMME 2017/18

#### **SUMMARY**

At the meeting of the Panel on 07 March 2017, Members will be asked to review the outcome of the Work Programme for the current year, 2016/17. Also at that meeting, the Panel will be requested to finalise the draft Work Programme for next year, 2017/18.

This report contains details of the Panel's existing Work Programme for the current year in order to allow an early assessment of progress. It also gives some background information to assist Members in drawing up the Work Programme for 2017/18.

#### **RECOMMENDATION**

Members are asked to:-

- a) review the Work Programme for 2016/17, attached as Appendix A to the report; and
- b) give initial consideration to the draft Work Programme for 2017/18.

## **INTRODUCTION**

1. The outcomes from the Work Programme for the current year (2016/17) will be reviewed at the Panel's meeting on 07 March 2017. At the same time it will be necessary for the Panel to finalise its Work Programme for the next municipal year (2017/18).
2. In order to assist the process, Members are invited to consider both issues at this meeting.

## **WORK PROGRAMME 2016/17**

3. A copy of the current Work Programme agreed at the last meeting is attached as Appendix A. It is suggested that the current Work Programme for 2016/17 is completed.

## **WORK PROGRAMME – NEXT YEAR 2017/18**

### Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for:-
  - maintaining an overview of the discharge of the Council's Executive functions
  - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
  - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
  - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council
  - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

### Role of the Policy Development and Review Panels

5. The Policy Development and Review Panels are responsible for preparing their own Work Programme. Those Programmes should take account of the role of the Panels to:-
  - assist in the development and formulation of policy.
  - report and advise upon policies and proposals relating to their particular service interest.
  - review the performance of services provided directly or indirectly by the Council
6. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.



## Planning Next Year's Work Programme

7. Members are invited to consider items for the draft Work Programme for 2017/18. It has previously been suggested that a few items of major significance be chosen.
8. In addition to any other matters which Members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
9. The programme of dates for the Panel during the next municipal year are as follows:-

<b><u>MEETING DATE FOR YEAR 2017/18</u></b>
24 May 2017
26 July 2017
13 September 2017
15 November 2017
17 January 2018
7 March 2018

10. A verbal update will be provided at the meeting by the Panel Chairman and the Director of Planning and Regulation (as appropriate) on potential items for the 2017/18 Work Programme, in order that these can be considered by all Members of the Panel.
11. It is open for the Executive Member for Public Protection to suggest any additional items for the Panel to consider at future meetings.
12. Other general items may arise during the year, such as consultation requests by the Government.
13. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

## **RISK ASSESSMENT**

14. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

15. The Panel is invited to:-
  - (a) review the Work Programme for 2016/17, attached as Appendix A of the report; and
  - (b) give initial consideration to the draft Work Programme for 2017/18.

## **APPENDICIES:**

**APPENDIX A** – Public Protection Policy Development and Review Panel Work Programme 2016/17.

**Background Papers:**

None

**Reference Papers:**

None

**Enquiries:**

For further information on this report please contact Richard Jolley. (Ext 4388)

**APPENDIX A**

**PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL - WORK PROGRAMME 2016/17**

<b>MEETING DATES FOR 2016/17</b>	<b>ITEMS</b>
24 May 2016	Presentation on Introduction to Public Protection Portfolio Services
	Annual Update on Fareham & Gosport Environmental Health Partnership
	Police Crime Panel Update
	Review Work Programme 2016/17
26 July 2016	Police Crime Panel Update
	Annual Report on Fareham Parking Enforcement Service
	Review Work Programme 2016/17
13 September 2016	MEETING CANCELLED
15 November 2016	Police Crime Panel Update
	Presentation by Hampshire Police
	Annual Health and Safety Performance 2015/16
	Review Work Programme 2016/17
17 January 2017	Police Crime Panel Update
	Emergency Planning Update
	Preliminary Review of Work Programme for 2016/17 and draft Work Programme for 2017/18
	Traffic Management Programme 2017/18
7 March 2017	Air Quality Action Plan Update
	Annual Update on Fareham Community Safety Partnership & Police Crime Panel
	Final Review of Work Programme for 2016/17 and draft Work Programme for 2017/18

